

ADVISOR / CONSULTANT TO THE BOARD

Position Summary:

Provide assistance, guidance and advice to the MVSHRM Board of Directors as a short-term transition out position that also provides mentorship to an incoming Board member(s)

Responsible To:

The Chapter President
The members of the Chapter
The MVSHRM Board

Responsibilities:

- Transition with the incoming Board member for the position that you have vacated
- Provide assistance to existing Board members with projects and research
- Provide guidance with awards, bylaws, etc.
- Provide help where needed
- Makes recommendations and evaluates processes and procedures as needed
- Assists with recommendations for new projects, ideas
- Represent the chapter in the Human Resources community.
- Attends and participates in Board Meetings as scheduled
- Attends Member meetings as scheduled and assists as needed
- Visits other chapter websites to review information and make recommendations to Board, Chapter Administrator
- Works with Chapter Administrator to coordinate and fulfill Chapter needs
- Must be an MVSHRM member

Resources Available:

- SHRM Volunteer Leader Resource Center: <https://vlrc.shrm.org/s/>
 - VL Webinar Schedule – <https://vlrc.shrm.org/s/article/SHRM-Volunteer-Core-Leadership-Area-CLA-Webcast-Information-2022>
 - Campaign in a Box - <https://vlrc.shrm.org/s/campaign-in-a-box>
 - Chapter Resources: <https://vlrc.shrm.org/s/topic/0TO1T000000cDrIWau/chapter-resources>
 - Volunteer Leader Structure, etc.: <https://vlrc.shrm.org/s/topic/0TO1T000000cDrUWau/chapter-volunteer-structure>
- Other SHRM Chapter websites

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